

## 2008 Professional Development Days [PDD08] Company Group Discount Process

Please read the following carefully. If after reading this you still have questions contact Gene Schreiner at [PDDRegistration@KCPMIChapter.org](mailto:PDDRegistration@KCPMIChapter.org) or 816-201-5794.

All companies wishing to receive a company discount **must identify one responsible party** to organize and pay for all persons being registered in that group.

The discount breakouts are as follows...

Number of Company Attendees	Discount Amount	KC PMI Member Discounted Fee	Non-Member Discounted Fee
1 – 5 people	None	\$400	\$450
6 – 10 people	\$25	\$375	\$425
11 – 20 people	\$50	\$350	\$400
21 – 30 people	\$75	\$325	\$375
Over 31 people	\$100	\$300	\$350

The responsible party will be given a registration **Discount Code**. Then the company name will be added to the registration website and the responsible person notified that their group can begin registration. The group will then have 21 calendar days from the beginning date to register.

Registration requirements are:

- ✓ Everyone registering as part of a company group must enter the **Discount Code** and select the **company name**.
- ✓ If the person registering is a **KC PMI Chapter member**; they must enter their **PMI Membership number** to receive the additional \$50 discount.
- ✓ If the person registers without the **Discount Code** they will not be included in the overall discount and will be contacted to pay the full registration fee.
- ✓ If a **KC PMI Chapter member** fails to enter their **PMI Membership number**, they will not get the additional \$50 Discount.

After 21 days a registration invoice will be created and sent it to the responsible person with a list of people registered, the fee for each and a company total. The company can pay by check or credit card (MasterCard, Discover or VISA). A special webpage will be available to submit the credit card payment. The responsible person will have until Sept. 5<sup>th</sup> to submit final payment. We can not guarantee your company's seats if payment is not received by Sept. 5<sup>th</sup>.