

**2011 Professional Development Days (PDD11)
General Registration Policy**

Registration will open on July 18th and close on September 11th. PMI KC Chapter reserves the right to close registration prior to September 11th if all seats have been sold. Registration fees are due at the time you register unless you are paying by check. **All checks must be received by September 16th.**

Fees for those who register from July 18th through 11:59 PM September 5th:

Members: \$425

Non-Members: \$575

Fees for those who register from Midnight September 6th through 11:59 PM September 11th:

Members: \$525

Non-Members:\$675

Registration fees must be received before PDD admittance. Payments will not be taken at the event.

Credit Cards Accepted:

We accept **AMEX, Discover, MasterCard and Visa**

Check Payment Instructions:

Preferred payment is by Credit Card but if necessary you may pay by check.

Make checks payable to: "PMI KC Mid-America Chapter"

Mail to:

PMI KC Mid-America Chapter
PDD 2011
6310 West 150th Street
Overland Park, Kansas 66223

Refund Policy:

Persons who cancel their registration before August 27th, will receive a refund of the amount paid (minus a \$25 service fee) by check. All who become aware they will be unable to attend after August 27th will need to find a substitute to attend.

For all questions or issues, please email Mark Johnson at pddregistration@kcpmichapter.org or phone 816-260-7237. All inquiries will be responded to within two days if possible, but not longer than four days.

Special Registrations:

Those who fall under one of these categories should wait to register until they've received instructions.

- KCPMI Chapter Board Member
- PDD 2011 Volunteer
- Adversity Grant Awardee
- Hardship Scholarship Awardee
- Winner of PDD 2011 Free Registration

Tax Information:

Our Federal Tax Employer ID is 43-1680507 please click this link, [W-9](#), if you require a Request for Taxpayer form.

NOTE: All persons who provide a PMI Member Number during registration must also be KCPMI Chapter members to receive member discounts.